

Lackawanna Trail School District  
Work Session Meeting Minutes  
March 7, 2022

The Lackawanna Trail School District met in their Work Session meeting on Monday, March 7, 2022 at 7:32 pm via a Zoom meeting and in the boardroom, public notice thereof having been given in accordance with applicable law.

There were two Executive Sessions held prior to the meeting. The first Executive Session was held on February 22, 2022 from 6:03 pm to 7:00 pm via virtual Google meeting to discuss a confidential student issue. Mr. Carpenter, Mr. Minick, Mr. Petula, Mr. Schmidt and Mrs. Wescott were present for this Executive Session. The second Executive Session was held the night of the Work Session from 5:56 pm to 7:28 pm in person in the boardroom and virtually via Google meeting to discuss a bus stop safety concern, the solicitors report, personnel and confidential student issues. All board members were present for the Executive Session as well as solicitor, David Conn.

President Kevin Mulhern called the meeting to order and directed the secretary to call the roll. Board members present: Mr. Bianchi, Mr. Carpenter, Mr. Minick, Dr. Mould, Mr. Mulhern, Mr. Petula, Mr. Ross, Mrs. Wescott, and solicitor David Conn. Absent: Mr. Schmidt.

Administrators present: Mr. Rakauskas, Mr. Glynn, Mr. Kearney, Mrs. Kuchak, Ms. Talarico and Mr. Schofield. Dr. Murphy was absent.

The meeting began with several presentations. Murphy Dougherty & Co. presented the board with an Audit Presentation regarding the 2020-2021 Financial Statement and Single Audit performed by their company. Nutrition Group, Inc. provided the board with a presentation on the services they provide to the district. Mr. Rakauskas presented the board with a proposed update to the LTSD Health and Safety Plan.

Time was allowed for public comment. Heath Gumble asked a question about the impact of the proposed fieldhouse on taxes. Lorie Tweed made a comment about needing to remain diligent about any resurgence of COVID.

The following agenda items were presented and discussed:

1. Bill Listing  
Move that all bills found to be true and accurate be approved.
2. Treasurer's Report  
Move that the board approve the Treasurer's Report as submitted.
3. E-Rate Category Two Switches  
Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Switches to ePlus at a price of \$11,478, pending E-rate and General Operating Budget funding approval.

4. E-Rate Category Two Enclosures/Racks  
Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Enclosures/Racks to Dauphin DataCom at a price of \$1,385, pending E-rate and General Operating Budget funding approval.
5. E-Rate Category Two Wireless Access Points  
Move that the board approve the PA PEPPM Mini-bid Contract for Lackawanna Trail School District for Wireless Access Points to ePlus at a price of \$12,122, pending E-rate and General Operating Budget funding approval.
6. Remove from the table: RACP Cooperation Agreement with Wyoming County  
Move that the board remove from the table the Redevelopment Assistance Capital Program Cooperation Agreement with Wyoming County.
7. RACP Cooperation Agreement with Wyoming County  
Move that the board approve the Redevelopment Assistance Capital Program Cooperation Agreement with Wyoming County.
8. RACP Administration Service Agreement with Ashburn Advisors, LLC  
Move that the board approve the March 2022 service agreement with Ashburn Advisors, LLC for \$34,000 for the execution of the business plan for the RACP grant.
9. Architecture/Engineering Services  
Move that the board approve the architecture/engineering services for the Student Recreation & Wellness Center for \$105,320 be funded through assigned fund balance.
10. Audit Approval  
Move that the board approve the 2020-2021 Financial Statement and Single Audit prepared by Murphy, Dougherty & Company as submitted.
11. Nutrition Group  
Move that the board approve the contract with Nutrition Group, Inc. for the 2022-2023 school year.
12. Health and Safety Plan  
Move that the board approve the proposed revisions to the 2021-2022 Lackawanna Trail School District Health and Safety Plan.
13. Teacher Induction Manual  
Move that the board approve the Revised Teacher Induction Manual 2022-2028.

14. Acting Director of Special Education

Move that the board approve the appointment of Shannon Kuchak as Acting Director of Special Education from April 2022 to October 2022 at a stipend of \$1000. Mrs. Kuchak will return to the Principal of Student Management position at the conclusion of this temporary appointment.

15. Gifted Field Trip Request

Move that the board approve Jim Kotz's request to take the Elementary and High School Gifted students on a field trip to Roberson Museum and Science Center in Binghamton, NY on March 17, 2022.

16. Extracurricular Volunteer Coach Softball

Move that the board approve Lindsay Howard as a volunteer Softball Coach for the 2021-2022 season. All clearances are on file.

Mr. Mulhern announced there will be an executive session prior to the next meeting and adjourned the work session meeting at 9:06 pm.

Respectfully submitted,

Brian Petula, Secretary Board of Education